Notice to Alabama Medicaid Agency in All Decedents’ Estates

Beginning September 1, 2019, immediately upon issuance of letters testamentary or of administration, or the filing of a petition for summary distribution of a small estate under Ala. Code § 43-2-692, the following procedure shall be followed:

# Notice of Appointment. A notice of the appointment as personal representative shall be sent to the Alabama Medicaid Agency in the form attached.

# Address for Notice. Check to see if the Alabama Medicaid Agency has promulgated a rule to designate an address to send the notice. If no rule has been adopted designating a different address, the notice shall be mailed to

Alabama Medicaid Agency

Attn: Estate Notice Office

P.O. Box 5624

Montgomery, AL 36103-5624

# Mode of Delivery. The notice shall be mailed by

## United States Postal Service.

## Certified Mail.

### with instructions to forward

### return receipt requested

## The return receipt shall:

### be addressed to the probate court;

### include the case number; and

### direct the postal carrier to show:

#### to whom delivered,

#### date delivered, and

#### address where delivered.

# Filing with Probate Court. Immediately upon mailing the Notice to Alabama Medicaid Agency an affidavit in the form attached shall be filed with the probate court.